

# Product Specifications

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## ARCHITECTURE

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- Non-intrusive user-friendly installation
- Works with Exchange 5.5 and 2000
- Installation NOT required on the Exchange server
- Works with Outlook 98 and 2000
- Runs on each server or from one server
- Runs as a stand-alone application or NT Service
- Microsoft Management Console Interface
- Create rules from your desktop
- Schedule rules to run once, periodically, daily, on specific days or specific weeks

## SYSTEM REQUIREMENTS

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- Windows NT 4.0, 2000
- Microsoft Management Console Version 1.2 or higher
- Internet Explorer 5.0 or higher
- Approximately 15 MB HD Space
- Outlook 98 or 2000 (If installed on a server not running Exchange)
- CDO 1.21

### SHERPA SOFTWARE PRODUCTS:

MAIL ATTENDER [FOR LOTUS NOTES]

MAIL ATTENDER [FOR MICROSOFT EXCHANGE]

DATABASE ATTENDER

DATA ATTENDER

mailbox and public folder management

# MAIL ATTENDER®

[FOR MICROSOFT EXCHANGE]

product specifications



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# SHERPA

# MAIL ATTENDER

[FOR MICROSOFT EXCHANGE]

MAIL ATTENDER® empowers companies to **centrally manage** and take authority of their Exchange mailboxes and public folders.

With **reduced administrative effort**, you can enforce email policy, eliminate known virus attachments and audit mailbox and public folder content.

By deleting old messages, archiving and exporting content, and replacing attachments with shortcuts, you will **reclaim vital storage space**.

As a result of locating and recovering non-business documents and sensitive company information, you will directly **limit your exposure to legal liabilities**.

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## RULE FEATURES

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- Inclusive or exclusive server list, mailbox list and folder list
- Automatic rule expiration by date/time
- Execute programs, scripts or batch files
- Identify mailboxes by Out of Office status
- Notify user 'n' times before taking action
- Apply rules to the result of a previous query

## ATTACHMENT MANAGEMENT

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- Multiple attachment actions
  - Delete from message (with/without footprint)
  - Export to a local or shared network drive
  - Copy or move to another mailbox folder or public folder
  - Forward to one or more addresses
  - Replace attachment with a shortcut
  - Import attachment based on shortcut
  - Update attachment shortcut paths
- Identify attachments based on multiple criteria
  - By name (including patterns and wildcards)
  - By size using a range or specific limit
  - By type (\*.vbs, \*.mp3, \*.exe)
  - By age (from years to minutes old)
  - By shortcut path
  - By content

## QUOTA MANAGEMENT

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- Manage custom mailbox quota settings
- Set custom or default quota for mailboxes
- Set or clear all custom mailbox quota limits
- Increase or decrease all mailbox quota limits by a specific amount
- Identify mailboxes by quota status

## DOCUMENT MANAGEMENT

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- Multiple message actions
  - Detailed message report
  - 'Hard' or 'Soft' deletes or move to 'Deleted Items'
  - Copy or move to another mailbox folder or public folder
  - Forward to one or more addresses
  - Change status (read/unread, importance, sensitivity)
  - Export to local or shared network drive
- Identify messages based on multiple criteria
  - By age, from years to minutes old, or using a range
  - By date range (using created, modified, or received date/time)
  - Comprehensive content searching with logical AND, OR and NOT
  - By type (Note, Calendar, Journal Entry, etc.)
  - By size using a range or specific limit
  - By status (read/unread, importance, sensitivity, encryption)
  - By address (sent to or received from)
  - By number of attachments

## FOLDER MANAGEMENT

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- Create, delete, empty, or rename mailboxes and public folders
- Identify folders by size using a range or specific limit
- Identify folders by name (including patterns and wildcards)

## REPORTING

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- Choose from plain text or HTML format, or CSV text files
- Share, email or post reports automatically
- Mailbox and public folder size report includes total size and each folder size
- Mailbox and public folder content report lists contents of every subfolder
- Detailed folder, message and attachment reports
- Folder content report lists all messages in a folder
- Alert administrators regarding problems
- Collect space reclamation statistics